
Memorandum

To: Mayor & Members of Council
From: Jon Bisher/rd
Subject: General Information
Date: July 12 , 2013

CALENDAR

CITY COUNCIL AGENDA

C. APPROVAL OF MINUTES

- the Council Meeting Minutes of July 1, 2013 are enclosed.

E. REPORTS FROM COUNCIL COMMITTEES

- the Majority Report for each Committee from the July 8th meetings are enclosed
 2. *Electric Committee*
 3. *Water & Sewer Committee* (Minority Report is also included for this committee)

G. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **RESOLUTION NO. 036-13** a Resolution Authorizing the City Manager to Enter into the Efficiency Smart Rebate Agreement Project #5201-5128 (Lighting Phase 2); and Declaring an Emergency.
2. **RESOLUTION NO. 037-13** a Resolution Authorizing the Expenditure of Funds Over Twenty-five Thousand Dollars (\$25,000.00) for the Purpose of Sole Sourcing the Purchase of Two Vertical Turbine Pumps and Authorizing the City Manager to Enter into a Contract with Flo-serve Corporation for said Purchase; and Declaring an Emergency. (*Suspension Requested*).
 - a. We have enclosed a Memorandum from Matt Bilow on the purchase of the **Effluent Pumps**
3. **RESOLUTION NO. 038-13** a Resolution Authorizing Patrick McColley as Delegate to Represent the City of Napoleon as a Member of the Board of Directors of the **Ohio Municipal Electric Association**; and Declaring an Emergency. (*Suspension Requested*)
4. **RESOLUTION NO. 039-13** a Resolution Authorizing the Expenditure of Funds in Excess of \$25,000.00 for a Project known as West Main Street Parking Lot Improvements Project; which was not included in the 2013 Master Bid Resolution 079-12; and Authorizing Competitive Bidding in Regards Thereto; and Declaring an Emergency. (*Suspension Requested*)

J. GOOD OF THE CITY

1. *Recommendation to Approve July Billing Determinants*
 - The Electric Committee and BOPA approved the billing determinants at their July 8th meeting.
2. *Award of Bid for Kenilworth Area Inflow & Infiltration Removal Project, L.T.C.P. Project No. 16B*
 - Enclosed is a Memorandum from Chad with his recommendation of award.
3. *Award of Bid for Hudson Street Waterline Improvements*
 - Four (4) bids were received for this project; Chad's Memorandum is enclosed with his recommendation of award.
4. *Review of Police Dispatch Services*
5. *Acceptance of Optimist Club \$250 Donation for Safety City Program*
6. *Disposition of Worker's Compensation Rebate*
 - As noted on the enclosed information, the City of Napoleon received an \$84,011.91 *Premium Surplus Refund*.
7. *Review of Health Care Committee Cost Recommendations*
 - Jon will "talk" this.
8. *Approval of Plans and Specifications for the 2013 Street Striping Project*
 - A copy of the specifications are on file with the Records Clerk
9. *Approval of Plans and Specifications for the West Main Street Parking Lot Improvements*
 - The plans and specifications are on file with the Records Clerk
10. *Approval of Specifications for the 2013 Recycling Contract*
 - This item is not on the agenda; but, will be discussed as the current contract expires in August.

RELATED ITEMS

1. **MEETINGS CANCELLED**
 - a. Tree Commission Meeting
 - b. Parks & Rec Committee Meeting
2. Legislative Alert on Tax Exempt Financing

June 2013							July 2013							August 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	5	6	4	5	6	7	8	9	10	
2	3	4	5	6	7	8	7	8	9	10	11	12	13	11	12	13	14	15	16	17
9	10	11	12	13	14	15	14	15	16	17	18	19	20	18	19	20	21	22	23	24
16	17	18	19	20	21	22	21	22	23	24	25	26	27	25	26	27	28	29	30	31
23	24	25	26	27	28	29	28	29	30	31										
30																				

 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30 BISHER - Vacation	1 6:55 PM 2014 Tax Budget Public Hearing 7:00 PM City COUNCIL Meeting AV BISHER - Vacation	2 BISHER - Vacation	3 6:00 PM - 8:00 pm River City Rodders Cruise-In BISHER - Vacation	4 HOLIDAY - 4th of July - City C BISHER - Vacation	5 Greg Heath - Off BISHER - Vacation	6 8:00 AM Napoleon Triathlon BISHER - Vacation
7 BISHER - Vacation	8 8:30 AM Health Care Cost Committee Meeting 6:30 PM Electric Committee Board of Public Affairs (BOPA) 7:00 PM Water/Sewer Committee AV - Rox	9	10 AMP - Bisher/Afternoon	11	12 7:00 PM Rally in the Alley	13
14	15 7:00 PM City COUNCIL Meeting AV	16	17 AMP - Bisher	18 AMP - Bisher	19	20
21	22 6:30 PM Finance & Budget Committee Mtg. 7:30 PM Safety & Human Resources Committee Mtg. AV - Rox	23	24	25	26	27
28	29 5th Monday-No Scheduled Meet	30	31	1	2 7:00 PM Rally in the Alley	3

City of Napoleon, Ohio

CITY COUNCIL

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

MEETING AGENDA

Monday, July 15, 2013 at 7:00 PM

- A. **Attendance** *(Noted by the Clerk)*
- B. **Prayer & Pledge of Allegiance**
- C. **Approval of Minutes:** July 1 Meeting & Public Hearing *(In the absence of any objections or corrections, the minutes shall stand approved.)*
- D. **Citizen Communication**
- E. **Reports from Council Committees**
 - 1. **Technology & Communication Committee** did not meet on Monday, July 1, due to lack of agenda items.
 - 2. **Electric Committee** *(Majority Report)* met on Monday, July 8 and:
 - a. Recommended approval of July electric billing determinants
 - b. Reviewed Electric Department Report
 - c. Recommended to create Electric Rate Levelization Program
 - d. Solar Acquisition of Additional Solar Power (No Action Taken)
 - 3. **Water, Sewer, Refuse, Recycling & Litter Committee** *(Majority Report)* met on July 8 and:
 - a. Recommended to not approve Sewer Insurance
 - b. Recommended no Sewer Assessment on future sewer projects (with Minority Report)
 - c. Reviewed Sewer Ownership (No Action Taken)
 - 4. **Municipal Properties, Buildings, Land Use & Economic Development Committee** did not meet on July 8 due to lack of agenda items.
- F. **Reports from Other Committees, Commissions and Boards** *(Informational Only-Not Read)*
 - 1. **Health Care Cost Committee** met on Monday, July 8 with the following agenda items:
 - a. Recommend Changes to Health Care Options for 2014
 - 2. **Board of Public Affairs** met on July 8 with the following agenda items:
 - a. Recommended approval of July Electric Billing Determinants
 - b. Reviewed Electric Department Report
 - c. Solar Acquisition of Additional Solar Power (No Action Taken)
 - d. Recommended to create Electric Rate Levelization Program
 - e. Recommended to not approve Sewer Insurance
 - f. Recommended no Sewer Assessment on future sewer projects (with Minority Report)
 - g. Reviewed Sewer Ownership (No Action Taken)
 - 3. **Planning Commission** and **Board of Zoning Appeals** did not meet on Tuesday, July 9 due to lack of agenda items.
 - 4. **Tree Commission** did not meet tonight due to lack of agenda items.
- G. **Introduction of New Ordinances and Resolutions**
 - 1. **Resolution No. 036-13** A Resolution authorizing the City Manager to enter into the Efficiency Smart Rebate Agreement Project #5201-5128 (Lighting Phase 2); and declaring an emergency
 - 2. **Resolution 037-13** A Resolution authorizing the expenditure of funds over twenty-five thousand dollars (\$25,000.00) for the purpose of sole sourcing the purchase of two vertical turbine pumps and authorizing the City Manager to enter into a contract with Flowserve Corporation for said purchase, and declaring an emergency *(Suspension requested)*
 - 3. **Resolution No. 038-13** A Resolution authorizing Patrick McColley as delegate to represent the City of Napoleon as a member of the Board of Directors of the Ohio Municipal Electric Association, and declaring an emergency *(Suspension requested)*
 - 4. **Resolution No. 039-13** A Resolution authorizing the expenditure of funds in excess of twenty five thousand (\$25,000.00) for a project known as W. Main Street Parking Lot Improvement(s) Project; authorizing competitive bidding in regards thereto; and declaring an emergency *(Suspension requested)*

H. Second and Third Readings of Ordinances and Resolutions

There are no second or third readings of Ordinances and Resolutions.

I. Good of the City *Any other business as may properly come before Council, including but not limited to:*

1. **Discussion/Action:** Recommendation to approve July billing determinants as follows:
Generation Charge: Residential @ \$.08182; Commercial @ \$.10251; Large Power @ \$.05150; Industrial @ \$.05150; Demand Charge Large Power @ \$13.33; Industrial @ \$14.08; JV Purchased Cost: JV2 @ \$.02895; JV5 @ \$.02895
2. **Discussion/Action:** Award of bid for Kenilworth Area I/I Removal Project LTCP #16B
3. **Discussion/Action:** Award of bid for Hudson Street Waterline Improvements (*Opened and read by Henry County Commissioners*)
4. **Discussion/Action:** Review of Police Dispatch Services
5. **Discussion/Action:** Acceptance of Optimist Club \$250 Donation For Safety City Program
6. **Discussion/Action:** Disposition of Worker's Compensation Rebate
7. **Discussion/Action:** Review of Health Care Committee Cost Recommendations
8. **Discussion/Action:** Approval of Plans/Specifications for Street Striping Project
9. **Discussion/Action:** Approval of Plans/Specifications for W. Main Street Parking Lot Improvements

J. Executive Session (*As needed*)

K. Approve Payment of Bills and Approve Financial Reports (*In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.*)

L. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

A. Items Referred or Pending in Committees of Council

1. Technology & Communication Committee (1st Monday)

(Next Regular Meeting: Monday, August 5 @ 8:00 PM)

2. Electric Committee (2nd Monday)

(Next Regular Meeting: Monday, August 12 @ 6:30 PM)

- a. Review of Electric Billing Determinants
- b. Electric Department Report
- c. Solar Acquisition of Additional Solar Power

3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)

(Next Regular Meeting: Monday, August 12 @ 7:00 PM)

4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)

(Next Regular Meeting: Monday, August 12 @ 7:30 PM)

- a. Updated Info from Staff on Economic Development (as needed)

5. Parks & Recreation Committee (3rd Monday)

(Next Regular Meeting: Monday, August 19 @ 8:00 PM.)

6. Finance & Budget Committee (4th Monday)

(Next Regular Meeting: Monday, July 22 @ 6:30 PM)

7. Safety & Human Resources Committee (4th Monday)

(Next Meeting: Monday, July 22 @ 7:30 PM – Meeting with Townships)

Last 2013 Regular Meeting with Townships scheduled for November 25

8. Personnel Committee (As needed)

B. Items Referred or Pending In Other City Committees, Commissions & Boards

1. Board of Public Affairs (2nd Monday)

(Next Regular Meeting: Monday, August 12 @ 6:30 PM)

- a. Review of Electric Billing Determinants
- b. Electric Department Report
- c. Solar Acquisition of Additional Solar Power

2. Board of Zoning Appeals (2nd Tuesday)

(Next Regular Meeting: Tuesday, August 13 @ 4:30 PM)

3. Planning Commission (2nd Tuesday)

(Next Regular Meeting: Tuesday, August 13 @ 5:00 PM)

4. Tree Commission (3rd Monday)

(Next Regular Meeting: Monday, August 19 @ 6:00 PM)

5. Civil Service Commission (4th Tuesday)

(Next Regular Meeting: Tuesday, July 23 @ 4:30 PM)

6. Parks & Recreation Board (Last Wednesday)

(Next Regular Meeting: Wednesday, July 31 @ 6:30 PM)

7. Privacy Committee (2nd Tuesday in May & November)

(Next Regular Meeting: Tuesday, August 12 @ 10:30 AM)

8. Records Commission (2nd Tuesday in June & December)

(Next Regular Meeting: Tuesday, December 10 @ 4:00 PM)

9. Housing Council (1st Monday of the month after the TIRC meeting)

(Next Regular Meeting: Monday, May 5, 2014 @ 6:30 PM)

10. Health Care Cost Committee (As needed)

11. Preservation Commission (As needed)

12. Infrastructure/Economic Development Fund Review Committee (As needed)

13. Tax Incentive Review Council (As needed)

14. Volunteer Firefighters' Dependents Fund Board (As needed)

15. Lodge Tax Advisory & Control Board (As needed)

16. Board of Building Appeals (As needed)

17. ADA Compliance Board (As needed)

18. NCTV Advisory Board (As needed)

City of Napoleon, Ohio
CITY COUNCIL

Special Meeting Minutes - Public Hearing
Monday, July 1, 2013 at 6:55 pm

PRESENT	
Council Members	Jeffrey Lankenau – Acting President, Travis Sheaffer, James Hershberger, Patrick McColley, Christopher Ridley, Jason Maassel
Mayor	Ronald A. Behm
Law Director	Trevor M. Hayberger
Finance Director/Clerk	Gregory J. Heath
Acting Recorder	Tammy Fein
City Staff	Robert Bennett, Fire Chief Chad Lulfs, City Engineer Chad Moll, Napoleon Police Department
Others	News Media
ABSENT	
Council Members	John Helberg
City Staff	Jon Bisher, City Manger
Call To Order	Acting President Lankenau called the public hearing to order at 6:55 pm.
2014 Tax Budget	Heath stated the hearing is to review the proposed 2014 Tax Budget and inside ten (10) mill levy rates allocated to the City; the current inside ten (10) mill rates are: General Fund, two (2) mills; (\$288,457) Police Pension Fund, .6 mills; (\$86,537) Fire Pension Fund, .3 mills; (\$43,269), totaling an estimated \$418,263. Based on the current tax valuation, \$144,228,260. This public hearing is a requirement of the Ohio Revised Code, pursuant to Code 5705.25; Heath stated that no action by Council was needed, but there will be Legislation at the upcoming City Council meeting.
Public Comment	Acting President Lankenau asked for any questions of Heath; there were none.
Any Other Items That May Properly Come Before Council	None
Motion To Close Hearing	Motion: Ridley Second: Sheaffer To close the public hearing at 6:57 pm
Passed	Roll call vote on above motion:
Yea-6	Yea- Ridley, Maassel, Hershberger, McColley, Sheaffer, Lankenau
Nay-0	Nay-

Date Approved:
July 15, 2013

Jeffrey Lankenau, Acting Council President

Ronald A. Behm, Mayor

Gregory J. Heath, Finance Director/Clerk of Council

Second or Third Readings

There are no second or third readings of Ordinances or Resolutions

GOOD OF THE CITY
Discussion/Action

Establish General Fund Reserve Account

Mayor Behm stated the General Fund Reserve Account would be a Rainy Day Fund that the Mayor was requesting to use for the savings acquired with the cuts being made; this account would be used to help track the funds and direct the spending of the funds. Mayor Behm gave the water tower as an example for the need of this account; there was supposed to have been \$100,000 placed in that account every year and the balance is now less than \$40,000.

Heath commented that this would require legislation to create the General Fund Reserve Fund; direct the Law Director to draft legislation to bring back to Council to create the fund.

Motion To Direct The Law Director To Draft Legislation Establishing A CIP Reserve Fund

Motion: Ridley Second: Maassel
To direct the Law Director to draft legislation to establish a General Fund Reserve Fund

Passed
Yea- 6
Nay- 0

Roll call vote on above motion:
Yea- Ridley, Maassel, Hershberger, McColley, Sheaffer, Lankenau
Nay-

Establish Quarterly Review Of General Fund And Capital Improvements Fund Balances By The Finance & Budget Committee

Mayor Behm stated that this review would take place as the quarterly adjustments were made; allowing the review of the revenue, expenses and availability of additional funds to be applied to the rainy day fund. Mayor Behm stated that the assistance from the State to local governments has been cut by \$170,000 this year along with other cuts including the death tax which will be a reduction of approximately \$300,000 over time; this review will be beneficial in catching any increase in funds.

Acting President Lankenau asked if this would be a permanent agenda item for the Finance & Budget Committee every three (3) months; Mayor Behm replied that it would; it would force a review every three (3) months. Sheaffer suggested that Council President direct this item to be on the Finance & Budget agenda every three (3) months; Heath agreed and stated that this is already done with the Township Trustees at the beginning of the year.

Acting President Lankenau referred the quarterly review of the General Fund to the Finance & Budget Committee.

Recommendation To Accept The 2nd Quarter Budget Adjustments And To Direct Law Director To Draft Legislation

Heath stated this has already been done and legislation has already been passed.

License Agreement With Brick N' Brew

Hayberger stated that previously there was a license agreement to having seating on the sidewalk when Brick N' Brew operated under a different business name; they are

Good Of The City
(Cont.)

requesting the same license agreement under the new name. Hayberger stated the previous license agreement expired each year; this license agreement will roll every year, and can be revoked at any time.

Acting President Lankenau asked if the City was getting paid for this; Hayberger replied \$1 so it can be regulated.

Ridley asked if the City would be responsible if someone tripped on the sidewalk; Hayberger replied there is a requirement for the business to be insured.

Acting President Lankenau asked if alcohol would be permitted outside; Hayberger replied no, that is a condition of the liquor license.

**Motion To Approve
License Agreement
For Brick N' Brew Pub**

Motion: McColley Second: Ridley
To approve sidewalk seating license agreement for Brick N' Brew Pub

Passed
Yea- 6
Nay- 0

Roll call vote on above motion:
Yea- Ridley, Maassel, Hershberger, McColley, Sheaffer, Lankenau
Nay-

**Review of Sidewalk
Grant Under Rte. 24
Overpass**

Lulfs is requesting Council's direction regarding the previous Council's legislation providing a list of sidewalks in town that were to be completed; all are complete or are in the process of being completed except the sidewalk under Route 24 on Scott St. In August 2012, the City received a grant from the State to put a combination use sidewalk/bike path through there, however all that did was get the path, and the City's portion of the original application total cost of \$1.8 million would be \$575,000. Lulfs stated that the City applied for two (2) other grants to try to offset some of the costs and to make some other improvements in that area which included the basic reconstruction of the road; the construction total cost of the combination of the other two (2) grants applied for was approximately \$4.5 million above and beyond the sidewalk portion with the City having a financial responsibility of \$564,000, however, both of those grants were denied. There was no action taken on the first grant as Lulfs was waiting to see what happened with the other two; the City still has the first grant received however the City would be required to cover approximately \$500,000 in cost; Lulfs is asking Council's direction whether to proceed with the grant or to inform ODOT that the City is no longer interested in the 2012 grant.

Ridley asked if the City's ability to receive future grants would be limited if this one is declined; Lulfs does not believe so, especially since a better relationship with ODOT has been established with the Scott Street project; Lulfs stated that it would hurt the City if the City waited too long to tell ODOT as ODOT was willing to wait until the City heard the results of the other two grants and although it was on the agenda, Lulfs just received the results last Friday.

Lulfs stated that the original cost of this project was estimated at \$1.8 million, but that will be reduced because after meeting with ODOT representatives in the field, the decision was made to only have a path on the westerly side when originally there was a path on both sides; however the cost cannot just be split in half; even though it was \$575,000 originally, it would still be approximately \$300,000 - \$400,000 out of pocket due to the same work needing to be done such as surveying and laying out the project; there will not be much savings in design by only doing one side.

Maassel

Maassel thanked Heath for the CAFR report.

Maassel stated he was pleased with the work that City does regarding RibFest. Maassel asked if Route 424 West was done; Lulfs replied that the City's project is done, and ODOT doing some rehabilitation of the stone arch and will resurface within City limits from Corporation Limit to Corporation Limit next year due to the projects taking place this year.

Maassel asked what will be done with the sidewalks on Route 424; Lulfs replied that the houses that do not currently have sidewalks will have a one (1) year time limit to put them in. Lulfs stated the last time this was brought to Council it was left open as to putting it between the wall and the road or behind the wall; Lulfs will be making a recommendation to not allow them between the wall and the edge of the pavement because this would leave less than ten (10) feet between a stone wall and 40 mph traffic causing a safety issue.

Maassel asked where the dispatch issue stood; Hayberger replied that there will be a draft in the Sheriff's hand before July 4 which will incorporate all the additions requested by both Chiefs and several Council members. Behm asked what dollar amount was negotiated; Hayberger stated no dollar amount has been added yet. Acting President Lankenau suggested the dollar amounts be left blank and that issue be referred out to the Finance & Budget Committee. McColley added that the draft should be taken to the Sheriff first before coming back with a figure; McColley stated that this should not be delayed any further; this is a decision that the community is waiting for, that this Council has been waiting for, and that the dispatchers have been waiting for; this needs to move forward quicker than it has been and the Administration needs to move forward quicker as well to get this done. Sheaffer noted that in the newspaper a survey was presented and 70% of the citizens are against this. Lankenau asked if the numbers needed to be talked about; McColley replied that there will be more than one meeting and the numbers can be negotiated; Hayberger added that this should be kept within Council to which McColley agreed.

Acting President Lankenau added this as an agenda item to the upcoming Council meeting.

Hershberger

Hershberger stated that a member of the Elks Club spoke with Hershberger about offering a grant to the Fire Department and Police Department for equipment only; the Fire Department would use the grant money to purchase a new HAZMAT piece of equipment and the Police Department would use the grant money to purchase two (2) cruiser radios; the Police Department originally requested four (4) and were granted two (2) so this grant money would purchase the remaining two (2). Chief Bennett stated the HAZMAT team incorporates the entire County, and this grant money would give the Fire Department the opportunity to replace damaged specialized equipment.

Lankenau

None

Mayor Behm

Mayor Behm thanked Heath and his staff for the CAFR.

Mayor Behm asked Lulfs about the pipe at Meyerholtz Park; Lulfs replied that Miller Brothers is fusing the pipe for the bypass line on the stone arch project and will be floating it down the river to get it to the project site.

McColley	McColley reiterated that the dispatch issue needs to move forward.
Sheaffer	Sheaffer asked if a downtown business received loan money from the CIC and the business is no longer in that location, does the CIC go after the business for that money; Hayberger replied that CIC would try to recover that money. Ridley asked if the money would revert back to the CIC or the City; Hayberger stated that the City would recover their interest. Heath added that the funds were City's infrastructure money and funds recovered would go back into this account.
Motion To Go Into Executive Session	No Executive Session was requested
Approval Of Bills	Bills and reports stand approved as presented with no objections.
Motion To Adjourn	Motion: Ridley Second: McColley To adjourn the meeting at 7:45 pm
Passed	Roll call vote on above motion:
Yea- 6	Yea- Ridley, Maassel, Hershberger, McColley, Sheaffer, Lankenau
Nay- 0	Nay-
Approved:	_____
	John A. Helberg, Council President

	Ronald A. Behm, Mayor

	Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio

Electric Committee

MAJORITY REPORT

The Electric Committee met on Monday, July 8, 2013, and recommended:

- a. To approve June billing determinants as follows:
Generation Charge: Residential @ \$.08182; Commercial @ \$.10251; Large Power @ \$.05150; Industrial @ \$.05150;
Demand Charge Large Power @ \$13.33; Industrial @ \$14.08;
JV Purchased Cost: JV2 @ \$.02895; JV5 @ \$.02895;
- b. To create Electric Rate Levelization Program;

Travis Sheaffer, Chair

Jason Maassel, Committee

Patrick McColley, Committee

City of Napoleon

Water, Sewer, Refuse, Recycling & Litter Committee

Majority Report

The Water, Sewer, Refuse, Recycling & Litter Committee met on Monday, July 8, 2013, and recommended:

- a. To not approve sewer insurance;
- b. No sewer special assessments on future sewer projects
(Minority Report issued)

Jeffrey Lankenau, Chair

Patrick McColley, Committee

Christopher Ridley, Committee

City of Napoleon

Water, Sewer, Refuse, Recycling & Litter Committee

Minority Report

The Water, Sewer, Refuse, Recycling & Litter Committee met on Monday, July 8, 2013, and recommended:

- a. No sewer special assessments on future sewer projects:

McColley stated for the record:

"there is not enough information for me to make an informed decision and will therefore vote no to the recommendation".

Patrick McColley, Committee

RESOLUTION NO. 036-13

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO THE EFFICIENCY \$SMART REBATE AGREEMENT PROJECT #5201-5128 (LIGHTING PHASE 2); AND DECLARING AN EMERGENCY

WHEREAS, the City, agrees to purchase, install, and operate certain energy efficiency improvements; and,

WHEREAS, the Efficiency \$smart agrees to provide rebates for such improvements; and, Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager is authorized to enter into the “Efficiency \$smart Rebate Agreement” for project #5201-5128.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for timely administration of the rebate (s) necessary to assure public peace, health or safety; therefore, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

John A. Helberg, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 036-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

RESOLUTION NO. 037-13

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURPOSE OF SOLE SOURCING THE PURCHASE OF TWO VERTICAL TURBINE PUMPS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH FLOWSERVE CORPORATION FOR SAID PURCHASE, AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon desires to purchase two vertical turbine pumps for the Wastewater Plant and the EQ Basin; and,

WHEREAS, the City of Napoleon desires to have continuity in operations, it is necessary to purchase the requested pumps from Flowserve so that they would match the pumps that are already in place at the EQ Basin; and

WHEREAS, the City of Napoleon desires to increase the Wastewater Plant and EQ Basin capacity from 15 million gallons of water a day to 25 million gallons of water per day; and

WHEREAS, it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding; and

WHEREAS, said purchase has already been approved in the 2013 budget; **Now Therefore,**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City of Napoleon authorizes the expenditure of funds in excess of \$25,000.00 from the 2013 Budget for the purchase of two vertical turbine pumps for the Wastewater Plant and the EQ Basin from Flowserve Corporation. Also, Council finds it to be in the best interest of the City to eliminate the necessity for competitive bidding.

Section 2. That, the City Manager is authorized to enter into a Contract with Flowserve Corporation for the purchase of the two vertical turbine pumps.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to increase the capacity from 15 million gallons a day to 25 million gallons a day, which would expeditiously eliminate a condition related to public peace,

health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

John A. Helberg, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 037-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director



City of Napoleon, Ohio

Wastewater Treatment

735 E. Washington St., P.O. Box 151

Napoleon, OH 43545

Matthew E. Bilow, Wastewater Superintendent

Telephone: (419) 592-3936 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Dr. Jon A. Bisher, City Manager
From: Matt Bilow, Wastewater Superintendent
cc: Mayor & City Council
Greg Heath, City Finance Director
Date: 7/12/2013
Subject: Effluent Pumps

As discussed during the 2013 Budget negotiations, I am requesting the purchase of Two additional Effluent Pumps Model 18ENL-1 manufactured by Flo-Serve. The pumps are used to lift the effluent from both the Wastewater plant and the EQ Basin any time the Maumee River is at 7ft. or higher. The addition of these pumps will increase the capacity from 15 MGD to 25 MGD allowing more flow to be treated through the EQ Basin during periods of heavy rain fall.

Budgeted amount for this project: **\$200,000.00**

Pump quote: \$94,419.00

Estimated additional costs:

Installation: \$10,000.00

Electrical: \$5,000.00

SCADA programming: \$7,800.00

Total estimated cost: **\$117,219.00**

I am requesting that we single source the pumps from Flo-serve to match the three that were installed during the EQ Basin Project.

RESOLUTION NO. 038-13

A RESOLUTION AUTHORIZING PATRICK MCCOLLEY AS DELEGATE TO REPRESENT THE CITY OF NAPOLEON AS A MEMBER OF THE BOARD OF DIRECTORS OF THE OHIO MUNICIPAL ELECTRIC ASSOCIATION; AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon (“Municipality”) is a member of Ohio Municipal Electric Association (“OMEA”), a non-profit corporation in the State of Ohio whose members are Ohio municipal corporations that own and operate electric utility systems; and

WHEREAS, OMEA exists for a public purpose, namely as a legislative liaison to assist municipally owned electric systems of the State of Ohio in monitoring State and Federal legislative and regulatory activities relevant to the electric industry; and to keep appropriate State and Federal elected officials informed of the positive or negative impact of those activities on member systems; and

WHEREAS, the affairs of OMEA are managed by a Board of Directors (“Board”), with sixteen voting members (twelve designated for elected officials, four designated for either elected or non-elected officials and three of the sixteen elected by the Board as named individuals on an Executive Committee); and

WHEREAS, the voting members of the Board are elected by, and from among, the membership, and the Municipality has been elected as a Director of the Board (“Director”); and

WHEREAS, the Municipality is required to designate formally a person to represent it on the Board and to exercise the duties of OMEA; and

WHEREAS, the Municipality desires to provide for the appointment of an alternate representative to serve in the designated Director’s stead during such period as the Director may be unable to represent the Municipality.

NOW, THEREFORE, BE IT RESOLVED, by the City of Napoleon, Ohio, a majority of its members elected thereto concurring:

SECTION 1: That effective immediately, Patrick McColley, as incident of the official’s capacity as Councilperson of the Municipality, be and is, hereby designated the representative of the Municipality on the Board to act on behalf of Municipality in the discharge duties as a Director and that Patrcik McColley may designate in writing another [**Insert “elected” here if the Municipality holds a seat designated as such**] **official of the Municipality as the alternate representative (“Alternate”)** to the Director to serve during such period as the Director may be unable to represent the Municipality.

SECTION 2: That the Director or Alternate of the Municipality so designated be, and hereby is, authorized and empowered, acting for, in the name of and on behalf of the Municipality, and as the Municipality's agent, to exercise all the functions, powers, rights and privileges, and to fulfill the obligations, that the Municipality may have as a Director of the Board, including without limitation to attend and take part in meetings of the Board and of committees of the Board, to vote on and otherwise act with respect to all matters that may properly come before the Board or any committee of the Board, and to do or cause to be done all acts, and to take all steps as may in each case be, in the opinion of such representative, necessary or desirable in order to represent the Municipality and exercise its functions, powers, rights and privileges, and to fulfill its obligations, as a Director and to carry out the full intent and purposes of this Resolution and the purposes and powers of OMEA.

Section 3: That the Director named in Section 1, and any Alternate, be entitled to receive reimbursement from OMEA for reasonable out-of-pocket expenses associated with service as representative for the Municipality as Director.

Section 4: That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5: That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6: That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to designate a new delegate to OMEA which would effect the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____
John A. Helberg, Council President

Approved: _____
Ronald A. Behm, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 038-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

RESOLUTION NO. 039-13

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS IN EXCESS OF \$25,000.00 FOR A PROJECT KNOWN AS W. MAIN ST. PARKING LOT IMPROVEMENT(S) PROJECT, WHICH WAS NOT INCLUDED IN THE 2013 MASTER BID RESOLUTION 079-12; AND AUTHORIZING COMPETITIVE BIDDING IN REGARDS THERETO; AND DECLARING AN EMERGENCY

WHEREAS, W. Main St. Parking Lot is in need of immediate improvements; and,

WHEREAS, this Project was not included in the annual Master Bid List, Resolution 079-12, and that the cost of this project exceeds \$25,000.00; **Now therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the expenditure of funds in excess of \$25,000.00 for the W. Main St. Parking Lot Improvement(s) Project is hereby authorized as a necessary public expenditure.

Section 2. That this Project shall be competitively bid.

Section 3. That, the Council approves the specifications, plans, agreements, and other related bid documents; moreover, the City Manager is hereby authorized to advertise and receive bids for the project that is referenced in Section 1 of this Resolution. If a contract for said project is approved for award to a successful bidder (lowest and best) as a result of a competitive bid, the City Manager is directed to enter into a contract with the successful bidder.

Section 4. That, Council reserves the right, by motion of Council, to approve for award, direct no award, reject all or some bids, or rebid, when deemed in the best interest of the City; moreover, Council may waive any informalities in the bidding process.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for the improvements to public property to assure safety to

our motoring public; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____
John A. Helberg, Council President

Approved: _____
Ronald A. Behm, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 039-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director



City of Napoleon, Ohio

Engineering Department

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., City Engineer

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Dr. Jon A. Bisher, City Manager
From: Chad E. Lulfs, P.E., P.S., City Engineer
cc: Mayor & City Council
Greg Heath, City Finance Director
Date: July 15, 2013
Subject: Kenilworth Area Inflow & Infiltration Removal
Project (L.T.C.P. Project No. 16B)
Contract Award Recommendation

On Wednesday, July 10, 2013, bids were opened and read aloud for the above referenced project. Five (5) bids were submitted and read as follows:

Vernon Nagel, Inc.	\$297,490.00
Edward Kelly & Sons, Inc.	\$312,635.00
Lingvai Excavating, L.L.C.	\$327,600.50
Gleason Construction Co., Inc.	\$332,325.00
Anderzack-Pitzen Co., Inc.	\$394,305.00

The published Engineer's Estimate for this project is \$325,000.00. This project consists of replacing the existing cast iron waterline located on private property with a new PVC waterline along Clairmont Avenue, replacing the existing clay sanitary sewer under Oberhaus Creek with a new H.D.P.E. sanitary sewer, and installing a new concrete storm sewer and outlet to Oberhaus Creek. This project is the City of Napoleon's 2013 Issue II project. Issue II funding is 60% of the construction cost (\$225,000 maximum).

Having reviewed the submitted bids, it is my recommendation that the City of Napoleon Council award Vernon Nagel, Inc. the contract for Kenilworth Area Inflow & Infiltration Removal Project (L.T.C.P. Project No. 16B) in the amount of \$297,490.00. If you have any questions or require additional information, please contact me at your convenience.

CEL



City of Napoleon, Ohio

Engineering Department

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., City Engineer

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Henry County Commissioners
Dr. Jon A. Bisher, City Manager

From: Chad E. Lulfs, P.E., P.S., City Engineer

cc: Mayor & City Council
Greg Heath, Finance Director
Niki Warnke, Maumee Valley Planning

Date: July 15, 2013

Subject: Hudson Street Waterline Improvements
Contract Award Recommendation

On Tuesday, July 2, 2013, bids were opened and read aloud at the Henry County Commissioners' Offices for the above referenced project. Four (4) bids were submitted and read as follows:

Vernon Nagel, Inc.	\$78,380.00
B. Hill'z Excavating, Inc.	\$80,224.00
Lingvai Excavating, L.L.C.	\$90,246.00
J & M Excavating, Inc.	\$93,442.55

The published Engineer's Estimate for this project is \$100,000.00. This project consists of replacing the 1-1/2" waterline on Hudson Street with six inch (6") C900 (PVC) waterline pipe. This project is the City of Napoleon's 2012 C.D.B.G. project.

Having reviewed the submitted bids, it is my recommendation that the Henry County Commissioners and City of Napoleon Council award Vernon Nagel, Inc. the contract for Hudson Street Waterline Improvements in the amount of \$78,380.00. If you have any questions or require additional information, please contact me at your convenience.

CEL



Bureau of Workers' Compensation

P.O. Box 15429
Columbus, OH 43215-0429

Governor John R. Kasich
Administrator/CEO Stephen Buehrer

ohiobwc.com
1-800-OHIOBWC

PAGE: 2

NAPOLEON
PO BOX 151
NAPOLEON, OH 43545-0151

Date: 07/02/2013
Remit No: 39046800062
Warrant: 7859070

Date	Policy	Description	Amount
07/01/2013	33505502-0	PREMIUM SURPLUS REFUND INVOICE	\$84,011.91

BWC urges you to use this refund to strengthen your employee safety and health programs.

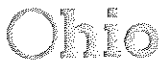
A BILLION Back

Enclosed you'll find your **rebate check** from BWC. Made possible by safer workplaces and strong investments, we are providing this rebate to help Ohio's economic resurgence and make workplaces safer throughout the state.

We strongly encourage you to invest at least a portion of this rebate into your workplace safety and health programs. Doing so protects your workers and can save you money for years to come.

This rebate is just one portion of our three-part **A Billion Back** proposal, which will help strengthen Ohio's economy, modernize our operations and protect Ohio's most important asset — its workforce. To learn more, visit ohiobwc.com, and follow us on Twitter @OhioBWC.

QUESTIONS? Visit ohiobwc.com, and click on the A Billion Back banner for more information.



Bureau of Workers' Compensation

P.O. Box 15429
Columbus, OH 43215-0429

Governor John R. Kasich
Administrator/CEO Stephen Buchrer

ohiobwc.com
1-800-OHIOBWC

PAGE: 1

Date: 07/02/2013
Remit No: 39046800062
Warrant: 7859070

NAPOLEON
PO BOX 151
NAPOLEON, OH 43545-0151

If you have questions regarding this payment please contact your local BWC employer services specialist or call 1-800-OHIOBWC (1-800-644-6292) and press 0. You also can log on to www.ohiobwc.com for employer information online. It's fast, it's easy and it's convenient.

BWC - a better workers' compensation system built with you and your injured workers in mind.



PLEASE TEAR AT PERFORATION BEFORE CASHING CHECK.

THIS IS OHIO WATERMARKED PAPER. DO NOT ACCEPT WITHOUT NOTING OHIO WATERMARK. HOLD TO LIGHT TO VERIFY OHIO WATERMARK.

25-217
440

The Ohio Bureau Of Workers' Compensation
P.O. Box 15429
30 W. Spring St.
Columbus, OH 43215

WARRANT: 7859070 DATE: 07/02/2013

VOID AFTER 09/30/2013 \$****84,011.91*

Eighty Four Thousand Eleven Dollars And 91/100 *****

PAY TO THE ORDER OF

33505502-0 800130778590700224

NAPOLEON
PO BOX 151
NAPOLEON, OH 43545-0151

Tracy L. Valentino
Tracy L. Valentino
Chief Fiscal & Planning Officer

City of Napoleon

Employee Benefits - Medical Alternate Options effective January 1, 2014

Presented July 8, 2013

		Current Plan	Conventional Plan	H.S.A Plan
		H.R.A with Full Deductible Reimbursement	H.R.A with Partial Deductible Reimbursement	H.S.A with Employer H.S.A. Funding
<u>Medical / Rx</u>				
	Single	16	\$359.04	\$394.94
	EE/Spouse	19	\$907.93	\$998.72
	EE/Child(ren)	24	\$794.44	\$873.88
	Family	41	\$1,134.91	\$1,248.40
Monthly Costs		100	\$88,593.18	\$97,452.50
Annual Costs			\$1,063,118	\$1,169,430
			<i>10.00%</i>	\$0.00
				<i>about 10-15% < Conventional</i>
				<i>maybe 1,100</i>
<u>Estimated 10% Increase in 2014</u>				
<u>In Network Benefits</u>				
	Plan Deductible	\$750 / \$1,500	\$750 / \$1,500	\$2,700 / \$5,400
	Employer Health Account Contribution (HRA or HSA)	(\$750 / \$1,500)	(\$375 / \$750)	(\$1,200 / \$2,000)
	Employee Deductible Exposure	\$0 / \$0	(\$375 / \$750)	\$1,500 / \$3,400
	Coinsurance	100 / 0	100 / 0	100 / 0
	Annual Out of Pocket Maximum ¹	\$0 / \$0	(\$375 / \$750)	\$1,500 / \$3,400
	Office Visit Copay - PCP / Specialist	\$10	\$10	Subject to Deductible
	Emergency Room Copay	\$100	\$100	Subject to Deductible
	Urgent Care Copay	Subject to Deductible	Subject to Deductible	Subject to Deductible
<u>Non-Network Benefits</u>				
	Annual Deductible	\$50 / \$100	\$50 / \$100	\$4,000 / \$8,000
	Coinsurance	70 / 30	70 / 30	50 / 50
	Annual Out of Pocket Maximum ¹	\$950 / \$1,900	\$950 / \$1,900	\$16,000 / \$32,000
	Office Visit Copay - PCP / Specialist	Subject to Ded/Colns	Subject to Ded/Colns	Subject to Ded/Colns
	Emergency Room Copay	Subject to Ded/Colns	Subject to Ded/Colns	Subject to Ded/Colns
	Urgent Care Copay	Subject to Ded/Colns	Subject to Ded/Colns	Subject to Ded/Colns
<u>Prescription Drugs</u>				
	Retail	\$5 / \$20 / \$40	\$5 / \$20 / \$40	Subject to Deductible
	Mail Order	\$10 / \$40 / \$80	\$10 / \$40 / \$80	Subject to Deductible
2012 Annual Reimbursements / Fees			\$84,215	\$42,108
				\$152,800

¹ Includes deductible.

oses only. The information summarizes the proposals of the carriers and the coverage, terms, conditions, and exclusions of their underlying arriers' policies will control. The above information may also be subject to final underwriting review by the carriers which may result tions prior to final binding of the insurance. Please do not cancel your coverage until an application has been approved in writing.



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Dr. Jon A. Bisher, City Manager
From: Chad E. Lulfs, P.E., P.S., City Engineer
cc: Mayor & City Council
Greg Heath, City Finance Director
Date: July 15, 2013
Subject: 2013 Street Striping Project
Approval of Bidding Documents

The City of Napoleon's Department of Public Works requests approval of the Bidding Documents for the 2013 Street Striping Project. This project consists of restriping all public streets and parking lots in the City of Napoleon, excluding Riverview Avenue and portions of Scott Street.

Engineer's Estimate of Construction: \$85,000.00.

Budgeted amount for this project: \$85,000.00.

CEL



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Dr. Jon A. Bisher, City Manager
From: Chad E. Lulfs, P.E., P.S., City Engineer
cc: Mayor & City Council
Greg Heath, City Finance Director
Date: July 15, 2013
Subject: W. Main St. Parking Lot Improvements
Approval of Plans & Specifications

The City of Napoleon's Department of Public Works requests approval of the plans and specifications for the W. Main St. Parking Lot Improvements Project. This project consists of resurfacing the existing parking lot and adjacent alley on W. Main Street between Perry Street and Scott Street, replacing damaged curbing, and replacing affected concrete walks adjacent to the parking lot. This project is the City of Napoleon's in-kind contribution toward the Downtown Revitalization Grant (C.D.B.G.). The original project in the 2013 Budget was for resurfacing the canal basin area. Due to changes in the Downtown Grant, the project was revised to the Main Street parking lot. Because this project was not included in the Capital Improvements Project list, separate legislation will need to be passed to allow this project to continue.

Engineer's Estimate of Construction: \$55,000.00.

Budgeted amount for this project: \$60,000.00.

CEL

Memorandum

To: Tree Commission, Council, Mayor, City Manager, City Law Director, City Finance Director, Department Supervisors

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 6/26/2013

Re: Tree Commission Meeting Cancellation

The regular meeting of the Tree Commission, which was scheduled for Monday, July 15 at 6:00 PM, has been canceled due to lack of agenda items.

Memorandum

To: Parks & Recreation Committee, Council, Mayor, City Manager,
City Law Director, City Finance Director, Department Supervisors,
Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 6/27/2013

Re: Parks & Recreation Committee Meeting Cancellation

The regular Parks & Recreation Committee meeting scheduled for Monday, July 15 at 8:00 PM has been canceled due to lack of agenda items.

Fw: LEGISLATIVE ALERT - please see if you can open / read these docs.

From: "Gregory J Heath" <gheath@napoleonohio.com>

07/11/13 01:45 PM

To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

Attachments: July 2013 'blank slate' TEF member letter template FINAL - TNR FONT.docx (19.2 kB); July 2013 'blank slate' leg alert on TEF.pdf (436.7 kB);

For Council Packet.

-----Original Message-----

From: "Julia Blankenship" <jblankenship@amppartners.org>

To: Undisclosed recipients:

Date: 07/09/2013 03:54 PM

Subject: LEGISLATIVE ALERT - please see if you can open / read these docs.

Some could not open / read the previously sent docs - please let me know if you are still having any problems.

Please find enclosed a Legislative Alert that needs your immediate grassroots contacts with your two U.S. Senators - no later than July 16.

The future of tax-exempt financing is again targeted for elimination via a new "blank slate" proposal from the Senate Finance Committee. Please use the attached sample letter to urge your Senators to weigh in with the Finance Committee in support of tax-exempt financing. If you have enacted a resolution, please re-send that to your Senators as well. As usual, your personal contacts are also encouraged if you know the Senators or their staff.

If you have any questions, please let me or Jolene Thompson (jthompson@amppartners.org, or 614/540-1111) know. Thank you in advance for your grassroots support on this important issue.

Julia

Julia M. Blankenship
Director, Energy Policy & Sustainability
American Municipal Power, Inc.
1111 Schrock Rd.
Suite 100
Columbus, OH 43229
Direct: 614/540-0840
Fax: 614/540-1081
Cell: 614/204-7547
jblankenship@amppartners.org



LEGISLATIVE CALL TO ACTION

YOUR CONTACTS ARE NEEDED NOW TO PRESERVE AND PROTECT TAX-EXEMPT FINANCING

TO: AMP / OMEA MEMBERS

**FROM: JOLENE THOMPSON, AMP SENIOR VICE
PRESIDENT / OMEA EXECUTIVE DIRECTOR**

DATE: JULY 9, 2013

Once again, your immediate action is requested to reinforce the need to preserve and protect tax-exempt financing as an important tool for municipalities and public power utilities alike.

A proposal announced on June 27 by the leaders of the Finance Committee in the U.S. Senate is based on the premise of starting the comprehensive tax reform debate with a "blank slate" – thus assuming that NO tax exclusions, adjustments, credits, or other tax preferences are available to any entity. If Senators want to add certain tax provisions back into the tax code, they have to be able to demonstrate that each added provision meets at least one of the following three tests:

1. It helps grow the economy.
2. It makes the tax code fairer.
3. It effectively promotes other important policy objectives.

Senators must provide to the Finance Committee proposed legislative language or detailed proposals on their proposed add-backs no later than July 26.

Obviously, this "blank slate" proposal means that every existing tax "benefit" in the U.S. tax code is now fighting for survival – including tax-exempt financing –

and we know that it's the squeaky wheel that gets the grease. Your input to your two U.S. Senators NOW is vitally important if we are to preserve the availability and use of tax exempt financing.

Because of the Finance Committee deadline, *we urge you to contact both of your U.S. Senators by July 16.* This is especially important for members in the states of Delaware, Michigan, Ohio, Pennsylvania, and West Virginia, which all have at least one Senator sitting on the Finance Committee. But support from all AMP / OMEA members throughout our seven-state footprint is crucial. You are asking them to: (1) weigh in to the Sens. Baucus and Hatch survey regarding the importance of tax-exempt financing, and (2) support any "Dear Colleague" joint letter efforts in support of tax-exempt financing that occur.

Earlier this year, AMP / OMEA provided for your use a sample resolution supporting tax-exempt financing for your council's or board's consideration and action. Many of you passed resolutions and forwarded them to your elected officials, and we thank you for taking that action. It would, however, be most helpful to reinforce your support by re-sending your enacted resolution to your two U.S. Senators. Attached is a sample letter of support that you can personalize for your community / utility, to which you can attach a copy of your resolution.

If you did not enact a resolution, we still need your help. You can use the attached letter template as well, modifying as needed. In addition, if you know the Senators or their staff, please make personal contact with them to weigh in with your support for tax-exempt financing.

We appreciate your grassroots support on this important issue. Please send me copies of your correspondence, and feel free to contact me (jthompson@amppartners.org, 614/540-1111) or Julia Blankenship (jblankenship@amppartners.org, 614/540-0840) with any questions.

Attachment (1)

cc: AMP Board of Trustees
OMEA Board of Directors
Marc S. Gerken, P.E., President / CEO, AMP
Robert W. Trippe, Senior Vice President / CFO, AMP
Marty Kanner, Federal Legislative Counsel, Kanner and Associates
Julia M. Blankenship, Director, Energy Policy and Sustainability, AMP



Update

A weekly newsletter presented by AMP President/CEO Marc Gerken

July 12, 2013



Photo courtesy of Sentinel-Tribune

Crews work to repair power lines along Dunbridge Road and Wooster Street in Bowling Green the morning of July 8.

Bowling Green requests Mutual Aid

By Michelle Palmer – assistant vice president of technical services

A powerful storm blew through Bowling Green at approximately 11 p.m. on July 7, taking down 15 transmission poles. The wind was estimated at 65 to 70 mph.

The city requested Mutual Aid, and Bradner, Bryan, Montpelier, Napoleon, Pemberville and Wapakoneta answered the call to aid in restoration efforts. At around 6 p.m. on July 9, Bowling Green requested three additional buckets to provide assistance and a crew from Deshler, Piqua and Woodville stepped up to help.

Crews worked until dark and started early in the morning setting poles. All transmission was in the air by the time daylight ran out on July 9, with distribution lines up and waiting to be sagged. All customers had power restored by July 10.

Although no other calls for Mutual Aid came in, members did experience significant outages due to severe weather affecting the area earlier in the week.

AMP's Mutual Aid Program arose from the concept of neighbor helping neighbor to support each other in the event an overwhelming need arises. The network stands ready to provide assistance to fellow municipal systems when local utility emergencies occur that are too widespread to be handled by one system alone.

Members who have not yet signed a Mutual Aid agreement are strongly encouraged to do so. A total of 91 AMP members have executed the agreement.

As a reminder, the Mutual Aid guidelines, standard operating procedures, and sector coordinator contact information are available in AMP's online Member Directory, found on the Member Extranet section of [AMP's website](#).

Please contact me with questions, or if you are a member that has not yet completed a Mutual Aid agreement at mpalmer@amppartners.org or 614.540.0924.

Mutchler joins AMP staff

By Michelle Palmer

Steven Mutchler has joined the AMP staff as OSHA/safety compliance coordinator. He has served as a contractor since October, but started July 8 in a fulltime capacity.

Prior to AMP, Mutchler operated his own property maintenance business and safety consulting business, taught vocational high school for two years and worked for a safety consulting company for five years. He holds a teaching certificate for vocational education and is pursuing a bachelor's degree in general education.

Mutchler lives in Canton with wife, Jenny, and daughters Maggie (8) and Rylee (4).

Please join me in welcoming Steven.



Steven Mutchler

Thank you for your support

By Julia Blankenship – director of energy policy and sustainability

On Tuesday, AMP/OMEA sent a Legislative Alert to members, asking that you weigh in with Senate offices on the importance of tax-exempt financing relative to a new "blank slate" approach to comprehensive tax reform.

We've heard from a number of members already, who have sent letters, enacted resolutions, and had personal conversations with Senate staff. Thank you so much for your prompt actions!

For those who have not had a chance to contact your two U.S. Senators on the "blank slate" proposal, please take action as soon as possible. While some Senators have indicated that they may not respond directly to the Senate Finance Committee effort, it's still very important that we get our message to them.

A copy of the Legislative Alert and a sample letter are available on the main page of the AMP Member Extranet, under "Tax-Exempt Financing." If your community passed a resolution in support of tax-exempt financing earlier this year, please resend that to your two U.S. Senators as well.

If you have any questions or need additional information, please contact me at 614.540.0840 or jblankenship@amppartners.org.

New Efficiency Smart contract extends operation

From AMP news release

AMP and the Vermont Energy Investment Corporation (VEIC) have executed a contract that will extend the operation of Efficiency Smart – AMP’s successful energy efficiency program – beyond its initial three-year contract term. The new contract will run from January 2014 through December 2016.



Launched in January 2011, Efficiency Smart provides a broad range of energy efficiency services for AMP member utilities. Its goal is to encourage residential, business and industrial customers to adopt cost-effective energy efficiency services that provide reliable, verifiable cost savings. VEIC was contracted to create and implement the initial program, which expires at the end of 2013. Forty-nine AMP member communities in Ohio, Pennsylvania and Michigan currently participate in Efficiency Smart.

The original three-year service period, valued at approximately \$27 million, was designed to save participants 81,000 megawatt-hours (MWh) of energy by the end of 2013. Efficiency Smart surpassed this savings target in March of this year, and is now focused on achieving individual savings targets for each of its participants. To date, 33 participating communities have reached at least 70 percent of their energy savings goal for the first contract period, and of these communities, 21 have already exceeded 100 percent of their savings target.

“There are still a lot of energy savings to attain as well as money that we are committed to returning to businesses and residents,” said Kristyn Wilder, executive director of Efficiency Smart. “We plan to build on the momentum of our first contract to achieve even greater energy savings for our participating members in 2014 and beyond. We also look forward to continuing to make a lasting impact in each of our communities, not just through energy savings, but also through workforce, economic and community development.”

Under the terms of the new agreement, the cost to participate in Efficiency Smart will decrease from the current rate of \$1.50 per MWh of the municipality’s annual retail sales to \$1.40 per MWh with no impact on the level of services participants receive. Two other key updates to the second contract include removing the minimum level of subscription required for Efficiency Smart to operate – although a minimum of 5 million MWh per year is targeted – and stipulating that AMP may seek to bid MWh savings into the available capacity market.

Most of the provisions will remain the same during the next service period, including that VEIC fees will still be at-risk through a 70 percent performance guarantee for participants, savings will continue to be independently verified by a third-party hired by AMP, and VEIC will still have the opportunity to engage in activities outside of AMP through Efficiency Smart as long as it does not interfere or present a conflict of interest in providing energy efficiency services for AMP.

More information about Efficiency Smart can be found at www.energysmart.org.

On Peak (16 hour) prices into AEP/Dayton Hub

Week ending July 12

MON	TUE	WED	THU	FRI
\$43.29	\$50.65	\$45.67	\$40.60	\$38.10

Week ending July 5

MON	TUE	WED	THU	FRI
\$34.25	\$37.95	\$39.91	\$31.61	\$39.72

AEP/Dayton 2014 5x16 price as of July 12 — \$40.60

AEP/Dayton 2014 5x16 price as of July 5 — \$40.25

Dean, longtime public power advocate, dies at age 66

The AMP family mourns the loss of Roger Dean, former Carey official, AMP staffer and OMEA Honorary Member.



Roger Dean

Roger, 66, died July 10 at Bridge Hospice Care Center in Findlay, Ohio.

A 1964 graduate of Carey High School, Roger attended Stautzenberger College for three years in the engineering field. He was a Vietnam War veteran, having served in the U.S. Air Force, and a member of the American Legion No. 344 in Carey.

Roger worked for the Village of Carey as electrical superintendent for 20 years, retiring in 1997. He was also a circuit rider and consultant with AMP for several years. In retirement, he was an instructor for the apprenticeship program at Vaughn’s in Carey and an instructor for AMP.

Roger served on the board of directors for Northwest Ohio Linemen College and was an OMEA Honorary Member.

He enjoyed fishing, and had a love of knowledge and a great sense of humor.

He is survived by his wife, Joyce Wise; sons, Michael Dean and Brian (fiancée Christine Stella) Dean; and granddaughter, Lauren Dean.

In memory of Roger, memorials may be made to Bridge Home Health and Hospice or American Cancer Society in care of Stombaugh-Batton Funeral Home, 225 W. Findlay St., Carey, OH 43316.

We are keeping Roger’s family in our thoughts.

June Operations Statistics

	JV6 Wind Output	Belleville Output	Avg. A/D Hub On-Peak Rate
June 2013	11%	91%	\$42.09/MWh
June 2012	19%	49%	\$39.98/MWh
	Fremont Energy Center Output	Blue Creek Wind Output	Napoleon Solar Output
June 2013	54%	19%	24%
June 2012	75%		

*Fremont capacity factor based on 675 MW rating

*Solar capacity factor based on 3.54 MW rating

Plans for 2013 conference under way, awards packets to be mailed soon

By Karen Ritchey – manager of communication programs

The 2013 AMP/OMEA Conference will take place Oct. 28-31 at the Hilton Columbus at Easton, 3900 Chagrin Drive, Columbus, OH 43219.

The conference agenda is already shaping up to include educational sessions, participants meetings, project and finance updates, membership and committee meetings, and panel discussions. Among the scheduled speakers is Mark Crisson, American Public Power Association president/CEO.

Awards packets will soon be mailed to AMP and OMEA principal contacts. This annual opportunity presents a terrific venue for members to generate positive press about their municipal electric systems. Any projects and programs that have been completed in the past year are eligible for recognition.

Electronic versions of the 2103 AMP awards nomination forms will also be posted on the Member Extranet section of the AMP website.

Be on the lookout for the awards packet and additional conference information in the next month. If you have questions, please contact me at 614.540.0933 or kritchey@amppartners.org.

AMP seeks members to participate on smart grid advisory committee

By Alice Wolfe – assistant vice president of power supply planning and alternative generation

As approved by the Board of Trustees at its June meeting, AMP is seeking 8-10 members with interest in smart grid to participate in an advisory committee.

Participants from both large and small communities, particularly those who desire to pursue shared smart grid systems, are requested. The committee is anticipated to begin meeting in mid-August and continue for six to eight months, with one- to two-hour meetings every other week. The group's main purpose is to evaluate the potential for AMP to enter a new line of business by determining the costs, benefits, and risks of a jointly purchased smart grid solution.

The committee's work builds upon the survey conducted by SDS on AMP's behalf last December, when members were asked about smart grid equipment and plans. In addition to reviewing survey results and investigating systems, it is anticipated that the group will evaluate a business plan that includes equipment pricing. The committee's primary responsibility is to recommend to the Board of Trustees whether or not AMP should pursue a shared smart grid solution.

To sign up for the advisory committee or learn more about the project, please contact me at 614.540.6389 or awolfe@amppartners.org.

AFEC weekly update

By Craig Kleinhenz – manager of power supply planning

AFEC saw one of the strongest generation weeks so far this summer. Last Friday through Sunday, AFEC operated at base max during the on-peak hours and base min during the off-peak hours.

The warm weather this week led to the duct burners being used on Monday, Tuesday and Wednesday afternoons for a total of 28 hours. Wednesday saw the highest day of generation as the plant was kept at base max during most of the overnight hours.

For the week, AFEC averaged a 74 percent load factor (based on 675 MW) and even saw two days in the 80 percent range (Tuesday and Wednesday). AFEC was \$6.55/MWh cheaper than on-peak market prices over the last seven days.

No major move in energy markets

By Craig Kleinhenz

Lower demand of natural gas during the week of Fourth of July led to a large amount of natural gas being injected into storage this week. The lack of a major heat wave this summer has helped to keep natural gas prices lower.

August natural gas prices finished trading down \$0.08/MMBtu from last week to end at \$3.61/MMBtu. 2014 on-peak electric prices at AD Hub finished up \$0.35/MWh from last week, closing at \$40.60/MWh.

Calendar

July 25—AMP finance & accounting subcommittee meeting: "Financial Planning for Municipalities" course
AMP Headquarters, Columbus

Aug. 20—AMP Golf Outing & Organization and Project Update Dinner
Golf, Rattlesnake Ridge Golf Club
Dinner, Crowne Plaza Hotel

Aug. 29—AMP finance & accounting subcommittee meeting
Holiday Inn-Johnstown, Pennsylvania

Sept. 12—AMP finance & accounting subcommittee meeting
Piqua Power System, 201 Hemm Ave., Piqua

Oct. 6-12—Public Power Week activities in member communities

Oct. 7-11—AMP Advanced Lineworker training
AMP Headquarters, Columbus

Oct. 28-31—AMP/OMEA Conference
Hilton Columbus at Easton, Columbus

Dec. 5—AMP finance & accounting subcommittee meeting
AMP Headquarters, Columbus

AMP seeks candidates for Cannelton Plant Operator II position

AMP is seeking qualified candidates for the Cannelton Plant Operator II position.

Responsibilities include: control room operator; cleaning debris from intake screens; responding to faults or alarms from Plant Control Switchboard; performing plant maintenance; coordinating scheduling and delivery of power from plant grid, daily log work; and other duties as assigned.

Candidate must have a two-year degree in mechanical or electrical engineering or engineering technology and two years of experience in plant operations, or; three to five years' experience in power plant operations. Basic plant maintenance experience is a plus. Should have journeyman electrician or equivalent experience and the ability to read instruction manuals, blueprints and schematics. Excellent physical condition is required and welding experience is helpful.

For a complete job listing, please visit www.amppartners.org or email to jpawlak@amppartners.org.

AMP now accepting applications for Project Engineer Mechanical

AMP is seeking a Project Engineer Mechanical to report to the Director of Generation Operations.

The project mechanical engineer will assist management with the development, implementation, and completion of various engineering-related projects.

A four-year college degree in mechanical engineering (or related engineering discipline) is preferred. Candidates must possess excellent written and oral communication skills and demonstrate proficiency in Microsoft software. Experience with AutoCAD and project planning and controls software applications is preferred. Experience with Primavera Scheduling and Controls Software is a plus. Must be able to read and interpret project drawings and maps, and identify complex problems and review related information to develop and evaluate options and implement solutions.

Job requires being pleasant with others on the job and displaying a good-natured, cooperative attitude; being careful about detail and thorough in completing work tasks; a willingness to take on responsibilities and challenges; and establishing and maintaining personally challenging achievement goals and exerting effort toward mastering tasks.

Please visit www.amppartners.org for a full job description or email to jpawlak@amppartners.org.

DCS Specialist needed at AMP

AMP is seeking a Generation DCS Specialist to analyze operational problems at all generating plants and determine effective solutions.

Other functions include: support and assist the Senior Generation DCS Specialist (SGDS); assist with engineering work involving hardware and software systems associated with Distributed Control Systems (DCS) and various sub-systems; solve problems associated with the design, configu-

ration, integration and implementation of process control solutions; support all AMP generation plants' control systems; and perform duties as assigned.

A four-year degree in engineering or equivalent experience is required. Candidates must possess a minimum of five years' experience (10 years preferred) in the power generation industry or equivalent energy industry, including prior experience in a reliability engineering, risk-based Inspection, equipment analysis, or maintenance-related role.

Candidates must also have experience with many of the following DCS Systems: ABB, Foxboro, Honeywell, Emerson, Siemens/Westinghouse, Bristol Babcock, or comparable system and have experience with any of the following HMI or SCADA software packages Wonderware, Rockwell, Intellution, GE Cimplicity, Ci-Tech, Iconics, Siemens, US Data, or comparable system.

Should have experience in start-up, pre-commissioning operation and maintenance of Simple and Combined Cycle Gas Turbine plants. Additional background in complex power plant systems and capability to interpret DCS functions is desirable.

Please visit www.amppartners.org or email to jpawlak@amppartners.org for a complete job listing.

Coldwater seeks public works engineer, engineering technician

The Coldwater Board of Public Utilities is seeking qualified candidates for an electrical public works engineer and/or engineering technician position. The position is responsible for the engineering, design and management of electric substations, transmission and distribution systems; administering, developing and maintaining electric system maps, modeling, GIS and SCADA systems using industry related software and applications; and providing technical support for all public utility systems and assets.

Qualified candidates for the technician position should have an associate's degree in electrical engineering or related field with at least two years of experience.

Qualified candidates for the engineer position should have a bachelor's degree in electrical engineering or related field with at least four years of experience.

Competitive compensation and benefits while offering the opportunity to live in a progressive Michigan community. To apply, submit resume to Sue Rubley, Coldwater Board of Public Utilities, One Grand Street, Coldwater, MI 49036. Preferably email to resume@coldwater.org. Phone: 517.279.9531. Equal opportunity employer.

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